

Reminder: Legislative Dinner @ 6 p.m., Lower Level Conference Rm.

TOWN OF LEESBURG

Town Hall
25 West Market Street

AGENDA

Town Council Meeting

November 12, 2013

7:30 p.m.

Council Chambers

-
1. CALL TO ORDER
 2. INVOCATION: Council Member Hammler
 3. SALUTE TO THE FLAG: Council Member Dunn
 4. ROLL CALL
 5. MINUTES (*Tab B*)
 - a. Work Session Minutes of October 21, 2013
 - b. Regular Session Minutes of October 22, 2013
 6. ADOPTING THE MEETING AGENDA (AMENDMENTS AND DELETIONS)
 7. PRESENTATIONS (*Tab C*)
 - a. Proclamation - Leesburg Volunteer Fire Company 210th Anniversary
 - b. Proclamation – Native American Heritage Month
 - c. Beckham Dickerson and Jennifer Lassiter
 8. PETITIONERS
 9. APPROVAL OF THE CONSENT AGENDA (*5 min.*)
 - a. Initiating an Amendment to the Town Code Regarding Electronic Participation and Rules of Order (*Tab 01*)

RESOLUTION

Initiating an Amendment to the Town Code Governing the Participation of Town Council Members and Members of Boards and Commissions in Meetings Through Electronic Communication

- b. Authorizing the Town Manager to Execute a DEQ Grant Funding Application (*Tab 02*)

RESOLUTION

Authorizing the Town Manager to Execute the Grant Application for the Virginia Department of Environmental Quality's Virginia Stormwater Local Assistance Fund

- c. Authorizing a Reduction of a Performance Guarantee for PMW Farms, Sec. 4 and Authorizing a Reduction of Performance Guarantee and a Time Extension for PMW Farms, Sec. 3 & 5 (Tab 03)

RESOLUTION

Authorizing a Reduction of the Performance Guarantee for Public Improvements Installed at PMW Farms – Section 4 (TLCD 2010-0004) and Authorizing a Reduction of the Performance Guarantee and a Time Extension for Public Improvements Installed at PMW Farms – Section 3 and 5 (TLCD 2010-0006)

- d. Approval of the Next Town Hall Art Gallery Exhibit (Tab 04)

RESOLUTION

Town Hall Art Gallery – Approval of the Next Art Exhibit by Monroe Technology Center

10. PUBLIC HEARINGS

- a. Special Exception TLSE 2013-0011 Eva's Day Care (Tab 05)(30 min)

RESOLUTION

Approving TLSE 2013-0011, Eva's Home Daycare, a Child Care Center located on Property Identified as PIN Number 187-30-6945 and Located at 814 Ferndale Terrace, N.E.

- b. Special Exception TLSE 2013-0012 My Dog's Day Care (Tab 06)(30 min)

RESOLUTION

Approving TLSE 2013-0012, My Dog's Daycare, an Indoor Daytime Dog Care Facility Located on Property Identified as PIN Number 189-26-8520-009 and Located at Unit 110, 75 Lawson Road, S.E.

11. RESOLUTIONS AND MOTIONS

- a. Initiating an Amendment to the Zoning Ordinance and DCSM to meet current FEMA and Virginia DCR Standards (Tab 07)(20 min)

RESOLUTION

Initiating Amendments to the Zoning Ordinance, Article 13; and the Design and Construction Standards Manual, Article 5, Section 5-400 to Conform to Current FEMA and Virginia DCR Standards

- b. Setting the Calendar Year 2014 Meeting Calendar (Tab 08)(5 min)

RESOLUTION

Setting the CY 2014 Town Council Calendar

12. ORDINANCES

a. None.

13. UNFINISHED BUSINESS

a. Crosstrail Referral to County (Tab 09)(45 min)

RESOLUTION

Town's Concerns Pertaining to ZMAP 2012-0021, Crosstrail Commercial Center; SPX 2012-0047, Hotel; SPEX 2012-0048, Gas Pumps and SPEX 2012-0039, Outdoor Sales

MOTION

Approval of letter concerning Crosstrail utilities

14. NEW BUSINESS

15. COUNCIL COMMENTS

16. MAYOR'S COMMENTS

17. MANAGER'S COMMENTS

18. CLOSED SESSION

19. ADJOURNMENT

ASSISTED LISTENING SYSTEM

Is available at the meeting. If you require any type of reasonable accommodation, as a result of a physical, sensory, or mental disability, to participate in this meeting, please contact the Clerk of Council at 703-771-2733. Three days notice is requested. Thank you.

REGULARLY SCHEDULED COUNCIL MEETINGS

Citizens are invited to attend and participate in Town Council meetings. The petitioner's portion of the meeting and scheduled public hearings offer the public two opportunities to present their views to the Council during its meeting.

Petitioners

The petitioners' portion of the Council agenda is the first item taken up by the Council following proclamations and certificates of appreciation. This part of the meeting affords individuals the opportunity to address the Council on any matter not scheduled for a public hearing. Prior to the meeting, those citizens wishing to speak should sign the Clerk's Register on the podium at the front of the Chambers. The Mayor will announce the availability of the sign-up sheet at the beginning of all regular meetings. Petitioners' presentations should be limited to five minutes.

Public Hearings

Certain items of Town business can only be conducted after the Town Council conducts an advertised public hearing. Certain major issues affecting the town's government can also be scheduled for public hearing at the option of the Council. Adoption of the town budget, rezonings, special exceptions and amendments to the Town's subdivision and zoning ordinances all require a public hearing.

Decorum

A person addressing the Council as a petitioner, or during a public hearing, should advance to the podium when recognized by the Mayor and state his or her name and address. Persons should also indicate whether they are representing anyone other than themselves. After the presentation or comments, the Mayor or members of Council may have questions of the petitioner. Decorum will be maintained. Statements, which are demeaning or defamatory to members of the public, the staff or the Council, are inappropriate and out of order.

OTHER COUNCIL MEETINGS

Work Sessions/Committee of the Whole

Council may elect to place an item on the Tuesday night meeting agenda for action. Items will only be added to the agenda if agreed to by a majority of Council present.

Closed Sessions

Under certain circumstances, the Virginia Freedom of Information Act permits the Town Council to meet in a session where the public is excluded. This may be a discussion of personnel matters, legal matters, the acquisition or sale of property and other selected topics. The Council can only go into closed session from a public session and the notice must cite the specific statutory authority to go into closed session and also indicate the general topic to be discussed. Only those matters in the adopted motion to go into closed session can be discussed at that time.

TOWN COUNCIL AGENDA MATERIALS

Generally, all items on the regular Council agenda have been first considered at the Council Committee of the Whole. Individual council members, however, can request full Council action on an item considered, but not reported out of committee.

Materials previously distributed to the Council on Thursday are available to citizens on request from the Clerk's Office. Citizens may also provide the Clerk of Council with an e-mail address or self-addressed, stamped envelopes and Council agendas will be provided to the citizens without further charge. For more information, call the Clerk's Office at (703) 771-2733 during normal business hours or e-mail at clerk@leesburgva.gov.

Meeting agenda packets are available for public inspection in the lobby of Town Hall on Thursdays prior to the scheduled meeting. Council agendas can also be viewed on the town's World Wide Web site at <http://www.leesburgva.gov>.